



ADMIRAL LORD NELSON SCHOOL
DUNDAS LANE
PORTSMOUTH
PO3 5XT
Tel: 023 9236 4536
Email: admin@alns.co.uk

Headteacher: Chris Doherty

SENIOR IT TECHNICIAN

Salary: Band 6 (£26,073 - £29,777)
Hours: 37 per week/52 weeks per year
Contract: Permanent
Start date: as soon as possible
Closing date: Friday 7th June 2024
Interviews held: as soon as possible after the closing date

The Salterns Academy Trust is a learning community where every member of staff understands the difference they can make to our students' outcomes. The Trust comprises Admiral Lord Nelson School and Trafalgar School in Portsmouth. Admiral Lord Nelson School is an oversubscribed 11-16 school with a national reputation for our innovative work on curriculum and leadership development.

As our Senior IT Technician, you'll play a pivotal role in supporting our school community through delivery of our IT infrastructure, resolving technical issues, and supporting innovative solutions to enhance learning experiences. Working under the direction of The Salterns Academy Trust Network Manager you will join a team of Technicians delivering front line IT support for students and staff to ensure first class ICT provision across the school.

If you have relevant experience and a passion for technology and how this can be used to improve the life-chances of young people in a fast-paced education setting, then we want to hear from you. This post may suit someone who would like to complete a degree apprenticeship at the same time.

The Salterns Academy Trust and Admiral Lord Nelson School are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring checks along with other relevant employment checks. ***Please note an online search will be conducted at the shortlisting stage***

Early applications are encouraged and we reserve the right to close the vacancy if a suitable candidate is found.

If you are interested in joining our incredible team, we would love to hear from you and we strongly recommend you come and visit before applying.

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To apply please complete the application form that can be found on the website www.alns.co.uk and return it together with your letter of application to recruitment@alns.co.uk by Midday Friday 7th June 2024.

All applications will be acknowledged and unsuccessful candidates will be notified by post.

Some forms of employment, occupations and professions are exempted from the Rehabilitation of Offenders Act 1974.

Working within a School is exempted from the Rehabilitation of Offenders Act 1974.

You are applying for a role that is eligible for an enhanced DBS check and access to the barred list and if shortlisted for interview you will be required to complete the relevant self-declaration and disclosure form and taking into account the offences that are protected or filtered declare:

- All unspent convictions and conditional cautions.
- All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).
- If you have been barred from working with Children and/or Adults at risk.

The DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that's considered relevant to the role. Any information that is "protected" under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate. The successful candidate will then be asked to complete an application for the relevant Disclosure and Barring Service check or if subscribed to the update service provide the necessary details to allow a check to be made.

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.

[Guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975 - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

The filtering rules were updated on 28 November 2020 as follows:

- warnings, reprimands and youth cautions will no longer be automatically disclosed on a DBS certificate
- the multiple conviction rule has been removed, meaning that if an individual has more than one conviction, regardless of offence type or time passed, each conviction will be considered against the remaining rules individually, rather than all being automatically disclosed

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