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7th September 2018

Dear Parent

Aachen Trip – December 2018

Following on from the amazing experience of Year 8 camp, we would like to offer our students the opportunity to participate in our next big trip! To build upon the teamwork and camaraderie established at camp, the Languages Department are planning a day visit to Aachen in Germany next academic year. We hope this visit will encourage students' enthusiasm for their language studies and increase their awareness of other cultures and people. We have put together a programme that will give students the opportunity to visit a traditional Christmas Market in Aachen.

Date: Friday 14th December 2018

Depart school: 10.00pm approximately (to be confirmed) Thursday 13th December 2018

Return to school: 5.00am approximately (to be confirmed) Saturday 15th December 2018

Cost: £95.00 to include return coach travel, return ferry crossings, group passport costs, entrance to the Christmas market as well as breakfast and evening meal in Aachen

Students will need to take additional packed meals with them or money to purchase food

Places are limited for this trip to 110. If you would like your child to participate in this visit please complete and sign the attached parental declaration form as well as the Collective Passport Nationality Questionnaire form, a recent passport size photo and a £50 non-refundable deposit to the School Bank by 8:30am on Friday 21st September 2018. The deposit can be paid by cash or cheque or will be available to pay via ParentPay once we have received the forms and photo. Cheques should be made payable to ALNS. If more than 110 students express an interest, there will be a draw on Friday 21st September 2018 in the presence of senior leaders, to ensure fairness and you will be notified by email if your child has been successful. For those students who are not successful their names will be placed on a waiting list.

If successful, the **remaining payment of £45.00** will be required by **Friday 2nd November 2018** to secure your child's place, as well as a completed Educational visit information and consent form. A valid European health Insurance Card (EHIC) will also be required by this date.

Yours sincerely

Mrs R Britti
Head of Languages

Dare to Dream, Aim to Achieve

PLEASE COMPLETE AND RETURN TO SCHOOL BANK BY Friday 21st September 2018

AACHEN TRIP - DECEMBER 2018

PARENTAL DECLARATION

I would like my child to participate in the above trip as detailed in your letter dated 7th September 2018 and include the completed 'Collective Passport Nationality Questionnaire' with a recent Passport Photograph.

I have enclosed the £50 non-refundable deposit / Will pay the £50 non-refundable deposit on ParentPay (please delete as applicable).

If my child is successful in securing a place, I agree to pay the remaining balance of £45.00 by Friday 2nd November 2018 and I agree to return a completed "Educational visit information and consent form" as well as a valid European health Insurance Card (EHIC).

I will notify you in writing at the earliest opportunity should my child wish to withdraw from this trip.

I confirm I have parental responsibility for:

Student's name: _____ Tutor Group: _____

Signed: _____

Print Name: _____
(Person with Parental Responsibility)

Date: _____

Contact phone number(s): _____

Contact email address: _____