

Nys Hardingham
Headteacher

Admiral Lord Nelson School
Dundas Lane
Portsmouth
PO3 5XT

28th November 2018

Dear Parent

Telephone: 023 9236 4536
Email: admin@alns.co.uk
Website: alns.co.uk

Weihnachtsmarkt Aachen

I would like to confirm the details of our visit on Thursday 13th to Saturday 15th December 2018:

The programme for our visit will be as follows:

Thursday 13th December

9.15pm Arrive at school and register
9.30pm Depart school for Dover (arrive at Dover 1.20am)

Friday 14th December

We will have approximately 9 hours to enjoy the sights of Aachen. We will have a traditional German Breakfast on arrival and a light evening meal prior to departure. During our stay we will have the opportunity to look around the town of Aachen, visit a brand new shopping centre and have plenty of time to visit the traditional Christmas Market.

2.05am P & O Ferry from Dover to Calais (arrive at Calais 4.50am)
9.15am Arrive in Aachen
7.00pm Depart Aachen for Calais (arrive at Calais 11.30pm)
1.35am P & O Ferry from Calais to Dover (arrive at Dover 1.00am)

Saturday 15th December

5.00am approximate arrival at ALNS (Students must be collected by a known adult)

Please note: this itinerary may be subject to change due to unforeseen weather or traffic conditions.

We will travel by coach with Halsbury Travel and cross the channel with P & O Ferries.

Things for students to take:

A light weather-proof jacket and warm comfortable clothing to wear (we suggest several layers) – it is December so will probably be very cold. Extra items can always be left on the coach during the day. Comfortable shoes are advised as there is a lot of walking involved on this visit.

Medication including asthma inhalers, travel-sickness tablets, antihistamines and any regular medication. The coach has a basic first aid kit.

Some toiletries (toothbrush/toothpaste) so students can freshen up during the visit.

Packed meals/drinks (packed in throwaway material) or euros to purchase food.

Dare to Dream, Aim to Achieve



Students will receive a light breakfast and evening meal whilst in Aachen but will need lunch and snacks/drinks for the rest of the time away; it is nice for students to practise their language skills buying their lunch whilst in Aachen. A typical lunch costs approx. 10 Euros.

Spending money in Euros (£10 will buy approx. 11 Euros). It is advisable to exchange money before the trip as we cannot guarantee the availability of currency exchange facilities during the visit. Students may wish to bring some English money for any purchases on the ferry/motorway services. Please note: We cannot guarantee the ferry services will be open.

A small rucksack to carry items is a good idea as it can leave hands free.

Student/Parent Information:

We expect EXCELLENT BEHAVIOUR at all times.

Students will be instructed to stay in groups of at least 3 and will know where to find a member of staff at all times. There will be 1 member of staff for every 8/9 students. Students will be given specific safety instructions regarding the journey on the coach and on the ferry.

Students are not allowed to purchase or bring back through customs: cigarettes, tobacco, alcohol, lighters, fireworks, laser pens, BB Guns, bangers, flick-knives, sharp objects (e.g. scissors) etc.

If students are found to have them, we could be considerably delayed. If students are suspected of buying any of these things they will have their belongings searched.

ANY FORBIDDEN ITEMS WILL BE CONFISCATED AND DESTROYED.

Students may bring mobile phones etc. but this is at student's own risk. ALNS will not be held responsible for lost or stolen items.

Students must ensure they remove all their personal belongings from the coach at the end of the trip. ALNS will not be held responsible for forgotten items. The coach company is not local and it may be difficult for you to get back any missing belongings.

Students will be given their EHIC cards back before arriving back at school on the return journey.

Emergency Contact Numbers

ADMIRAL LORD NELSON SCHOOL: 02392 364536 (during school hours)

REBECCA BRITTI Curriculum Leader of Modern Foreign Languages is the Attending Trip Leader 07702 103534 / 07702 103614 (FOR EMERGENCIES ONLY)

KATIE HOLNESS: Assistant Headteacher is the out-of-hours Emergency Base Contact 07702 103585 (FOR EMERGENCIES ONLY)

STEVE FENNER Assistant Headteacher is also the out-of-hours Emergency Base Contact 07702 103572 (OR EMERGENCIES ONLY)

Should you have any further queries about the visit please do not hesitate to contact me on the school number.

Yours sincerely

Rebecca Britti
Curriculum Leader of Modern Foreign Languages